



**Music Copyright Society of Kenya Limited**

NON-PROFITMAKING-NO SHARE CAPITAL-LIMITED BY GUARANTEE-AFFILIATED TO THE INTERNATIONAL CONFEDERATION OF COPYRIGHT SOCIETIES - CISAC **Reg. C5/83**

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**HEAD OFFICE**

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Tel: +254 (20) 3745180/79/77  
3561020, 0722 200872  
**NAIROBI.**

The Dropping Zone, Box No. 155,  
Revlon Plaza, Blashara Street/Tubman Road.  
E-Mail: music@mcsk.or.ke

**REGIONAL COMMITTEE MEMBER'S NOMINATION FORM**

Name of proposed Regional Committee Member.....

Address .....Town.....Tel.....

M.C.S.K Membership Number..... Date & Year of admission.....

National Identity Card Number..... Region.....

Level of Education/Training (Attach documents and a brief write up of the candidates)

**PROPOSERS AND SECONDRS: :( Proposer and Seconder to insert names on No. 1 and 2 respectively)**

NO	NAME	MBR NO	IPI NO.(if any)	ID NO	SIGN
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

I declare that the information given herein above is correct.

Sworn and declared by the above named..... (Candidate)

at \_\_\_\_\_ this \_\_\_ day of March 2014.

Before me

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MAGISTRATE/ COMMISSIONER FOR OATHS

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DEPONENT

**NB: The following documents should be attached to the Nomination Form**

- 1) Copy of candidate's National Identity Card
- 2) CV and testimonials/Certificates of the Candidate
- 3) Certificate of Good Conduct

See overleaf for relevant provisions on qualifications of candidates

**DIRECTORS: Michael Njehia, Tom M. Kodiyo , Naomi Nyongesa, Bernard Mukaisi, Albert Gacheru, C. D. M. Kiratu, James Mutisya, Aidan Sango (ALL KENYANS)**

NOTES ON RELEVANT PROVISIONS OF ARTICLES OF ASSOCIATION AND ELECTION RULES FOR REGIONAL COMMITTEE MEMBERS

Article 59. Committees

- a) The Governing Council may delegate any of its powers to Committees consisting of such Directors and/or, other persons they think fit. Any committee so formed shall, in the exercise of the powers so delegated, conform to any regulations that may be imposed on by the Governing Council.
- b) There shall be Seven (7) Regional Committees, which shall work under the guidance of the respective Regional Director(s);
- c) Nairobi Regional Committee shall have Ten (10) members;
- d) The remaining Six (6) Regional Committees shall each have Five (5) members;
- e) The role of the Regional Committees shall be provided in the Rules and Regulations as shall be adopted by the Society in a General Meeting;
- f) Regional Committee members shall serve for a term of Three (3) years only and the members shall be eligible for re-election for only one more term of Three (3) years;
- g) Members of the Regional Committees shall be elected by Society members from the respective Regions in which Committee they want to sit;
- h) Qualifications and election of Regional Committee members shall be stipulated in the Election Rules as shall be adopted by the Society from time to time in a General Meeting;
- i) The initial Ad-Hoc Committee that participated in the drafting of the amendment of the Memorandum and Articles of Association hereof will be retained until end of November 2012 for transition and consultation in drafting of the revised rules and regulations and thereafter fresh elections of Regional Committee members shall be held.
- j) There shall be a Budget Committee constituted as follows: -
  - i) Two (2) members to represent Nairobi Region;
  - ii) Six (6) members, each to represent the other regions;
  - iii) One (1) member nominated by the elected Budget Committee members.
- k) That any Regional Committee member who wishes to vie for a position in the Governing Council shall first resign as a member of the Regional Committee.

ANNEX II: ELECTION RULES FOR REGIONAL COMMITTEE MEMBERS.

Election of the members of The Regional Committees under Article 59 shall take place in the following manner:

- a) Not less than Eight (8) weeks before each Annual General Meeting the Governing Council shall cause to be issued to all members entitled to vote a notice;
  - i) Inviting nominations and specifying the number of vacancies to be filled;
  - ii) Specifying the skills, experiences and competencies (qualifications) deemed relevant and necessary to rejuvenate and renew the Regional Committees.
  - iii) Indicating the latest date and time by which nominations must be received at the registered offices of the Society in the respective Regions.
- b) Official nomination papers shall be obtained by interested members from the respective regional offices.
- c) Nomination papers for election to the Regional Committees should be signed by the nominee indicating his/her willingness to vie for a specific Regional Committee seat, as per the Notice advertising the vacancies.
- d) Only Society members of more than Three (3) years may be nominated for election to a Regional Committee.
- e) A nominee must be proposed and seconded by, members of that Region, eligible to vote in a poll in the Society. **(See Article 28)**
- f) Fully completed nomination papers must reach the registered Office of the Society not later than 12 noon on the Friday of the Sixth (6<sup>th</sup>) week before the date of the Annual General meeting, or as may be stipulated by the Governing Council in the Notice advertising the vacancies.
- g) All nomination papers shall be in a sealed envelope marked "NOMINATION" and should be deposited in the "Nominations Box" provided for that purpose at the registered offices of the Society.
- h) Such nomination papers should be accompanied by brief write up on the nominee in a format to be determined by the Governing Council.
- i) The Nominations Box will be sealed by the Regional Manager in the presence of the branch accountant and/or any officer from the Registrar of Companies or from relevant independent body, at 12 noon on the Friday of the Sixth (6<sup>th</sup>) week before the Annual General meeting.
- j) At 3pm the Friday of the Sixth (6<sup>th</sup>) week before the Annual General Meeting the Nominations Box will be opened by the Branch Manager in the presence of Branch Accountant and the nominated candidates or any of their representatives.